



SOUTH CAPITOL STREET CORRIDOR SEGMENTS 1 & 2

REQUEST FOR QUALIFICATIONS QUESTIONS AND ANSWERS

AMENDMENT 4

Contract Identification No.: DCKA-2013-Q-0040

1. It is our understanding that a Parent Guaranty will not be required if a Joint Venture Entity is formed with established general contractors; who meet the net worth requirements; who are not required to submit parent company financial statements in response to the RFQ; and who provide the Required Bonds.

Section 3.2 of the RFQ requires in part for Prospective Contractors to identify their team structure and the bonding approach that will be used at the time proposals are submitted. Guaranties are required by individual contractors or contractors proposing as a joint venture regardless of individual contractor net worth.

2. It is our understanding that documentation will not need to be submitted with the SOQ, upon the creation of a Joint Venture (i.e. Teaming and/or Joint Venture Agreement; Registration with dc.gov; FEIN No.).

Joint ventures are required to submit all necessary information with its SOQ unless the RFQ states otherwise.

3. It is our understanding that individual contractors performing work for DDOT are not required to complete a Prequalification Process; therefore, it appears this is the same approach for a Joint Venture submitting an SOQ.

No firms will be prequalified just because they have current contracts with the District. All contractors and joint ventures wanting to make the short list and participate in any subsequent RFP's must submit a SOQ in response to the RFQ. No exceptions.

4. **Reference:** Per 3.1 General, on Page 9 of 36, "Prospective Contractors shall complete the SOQ checklist (Attachment 3.1), and include it as part of their SOQ"; and per 4.2 SOQ Format, on Page 18 of 36, "All Attachments will be included in appendices and these documents will not be counted against the page limit..."



Question: Is it acceptable to place Attachment 3.1 SOQ Checklist, at the very beginning of the binder, preceding the 40-page SOQ narrative, or shall it be placed within the Appendices, along with the remaining Attachments (i.e. Key Personnel Resume Forms, Work History Forms, etc.)? Similarly, shall the Acknowledgement of Amendments follow the Checklist, both preceding the 40-page SOQ narrative, or those too, be placed in the Appendices?

Attachment 3.1 is to be included within the appendices. Acknowledgement of Amendments is to follow Attachment 3.1 in the appendices.

5. In the interest of providing DDOT and specifically the evaluation panel for this procurement a document that addresses the required RFQ information in the appropriate sections, we respectfully request that the page count for this SOQ submission be increased by 10 pages to a total of 50 pages. This increase in page count would not necessitate any extension in the submittal deadline.

The page count for the SOQ submission will remain as shown in Section 4.2 of the RFQ.

6. When will Amendment 3 be released?

Amendment 3 was posted to the OCP website on 7/18/2013.

7. **Amendment 2, Question 2** - For the projects referenced in question # 1, if all Project Personnel from the owner are no longer employed by the owner, is it acceptable for the Contractor Past Performance Reference Form to be submitted from the Project Personnel now employed elsewhere?

***Amendment 2, Question 2 Answer** - The Past Performance Reference Form should be completed by the individual most familiar with the Contractor's/Designer's work, who still works for the Owner for whom the work was performed.*

***Amendment 4 – Revised Answer to Amendment 2, Question 2** - A past performance reference from an individual no longer employed by a specific Owner for the period of the contract that he/she was the Owner's representative is acceptable. If another employee was assigned these duties after said individual's departure, then that person can provide the past performance reference for that specific period of time.*

8. **Amendment 2, Question 29** - RFQ, Attachment 3.4B – Lead Designer – Work History Form requests the name of Client be provided and page 11 LD Work History requests, “For each project listed, have the owner of subject project submit a completed Designer Past Performance Reference Form. In instances in which the Lead Designer performed work directly for a Contractor Client instead of the project owner please confirm our understanding that we can respond by providing the Contractor Client information as reference on Attachment 3.4B.



Amendment 2, Question 29 Answer – *The Past Performance Reference Form should be completed by the individual most familiar with the Designer's work, who still works for the Owner for whom the work was performed.*

Amendment 4 – Revised Answer to Amendment 2, Question 29 - *Yes, the contractor client information is acceptable.*

9. The response to question 43 of addendum 2, states that the client should note policies prohibiting written references on form 3.4C and return the form to DDOT. Certain state agencies are refusing to submit any forms on behalf of the contractor. We have been assured they will provide verbal references. Can we submit the form 3.4C on their behalf stating the policy prohibiting written references?

In the event an Owner refuses to submit the reference form denoting they will not provide a written reference for work performed by the contractor, the Prospective Contractor may submit the form on the Owner's behalf noting the Owner's refusal and including the Owner's contact information.

10. Please provide the form and/or instructions for the Affiliated/Subsidiary Companies that is listed in Attachment 3.1 Statement of Qualifications Checklist and Contents.

Although the Checklist indicates that this is cross-referenced in Section 3.2 of the RFQ, there is no mention of Affiliated/Subsidiary Companies in the RFQ.

Is this information required by the Offeror?

As with other pro forma informational documents, should this be excluded from the 40 page limit, in order to provide DDOT with more substantive qualification information within the stipulated page count?

There is no separate form for listing Affiliated/Subsidiary Companies. The information is to be included as part of the Letter of Submittal.

This information is required to be provided by the Offeror.

The Letter of Submittal counts as part of the 40 page limit.